

16 MAY 1975

MEMORANDUM FOR: Director of Security

SUBJECT : Office of Security Monthly Report of Trends and Highlights for April 1975

1. Field Office support and coordination assisted the movement of two and one-half tons of Saigon Station records from Saigon to Headquarters; also, field office assistance to two courier trips facilitated the transfer of 375 pounds of Top Secret material from Headquarters to Saigon.

2. A representative of the Physical Security Division, in addressing problems created by a persistent crank, met with the Assistant U. S. Attorney in Philadelphia, who arranged for the incarceration of the crank for a 90-day period of psychiatric observation.

3. The Acting Deputy Director of Central Intelligence granted a waiver to the DCID 1/16 requirement that all remote computer terminal users be approved for all types of sensitive compartmented information within the Office of Joint Computer Support (OJCS) computer system. The waiver stipulated, however, that all users of these systems have Agency Top Secret clearances and approval for Special Intelligence.

4. Due to a program modification incorporated into the [REDACTED] system, the Security Records Division has realized a significant reduction in manual efforts necessary to maintain this system.

25X1A

5. Freedom of Information Act requests continued to increase during the month of April. A caseload of 364 on 30 April represents an increase of 140 cases over the previous reporting period ending 31 March.

25X1A


Deputy Director of Security (P&M)

UNCLASSIFIED

INTERNAL

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Office of Security Monthly Report of Trends
and Highlights for April 1975

FROM:

Charles W. Kane
Director of Security

EXTENSION

6777

NO.

DATE

19 May 1975

TO: (Officer designation, room number, and
building)

DATE

RECEIVED FORWARDER

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom
to whom. Draw a line across column after each comment.)

1. Acting EO/DDA	21 MAY 1975		<i>3</i>	At our conference we spoke of measurements of the quantity of work performed. Attached is a monthly report submitted to me which indicates a number of the measurements used by the Office of Security in judging its produc- tion.
2. ADD/A	22 MAY 1975		<i>2</i>	I think you may find this informative.
3. DDA	20 JUN 1975		<i>7</i>	
4. DD/Security	23 JUN 1975		<i>W</i>	
5. <i>2/5</i> <i>DD/OS</i>	23 JUN 1975	24 JUN 1975	<i>6/1K</i>	25X1A
6. <i>DD/OS Reg.</i>	24 JUN 1975			Charles W. Kane
7.				Att
8.				<i>Good report + wise thing to have</i>
9.				
10.				
11.				
12.				
13.				
14.				
15.				

OS 5 2852

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ROUTING AND RECORD SHEET

SUBJECT: (Optional) Office of Security Monthly Report of Trends and Highlights for April 1975		EXTENSION	NO.
FROM: 25X1A [REDACTED] Policy and Plans Group <i>JB</i>		5311	DATE 15 May 1975
TO: (Officer designation, room number, and building)	DATE		OFFICER'S INITIALS
	RECEIVED	FORWARDED	
1. C/PPG	16 MAY 1975		<i>JB</i>
2. ADD/P&M	16 MAY 1975	16	<i>CD</i>
3. DD/Security	16 MAY 1975	16 MAY 1975	<i>SG</i>
4. D/Security	16 MAY 1975	16 MAY 1975	<i>PSH</i>
5. C/SRD			
6. C/ISSG			
7. C/SSC			
8. C/A&TD			
9. C/PB			
10. C/PPG			
11.			
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15.			

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Office of Security Monthly Report of Trends
and Highlights for April 1975

FROM:

Deputy Director of Security (P&M)

EXTENSION

NO.

5861

DATE

16 MAY 1975

TO: (Officer designation, room number, and
building)

DATE

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom
to whom. Draw a line across column after each comment.)

1.

DD/PTOS

16 MAY
1975

K

2.

C/OPS/PTOS

AS

3.

C/PhySD

21 MAY
1975

AS

4.

C/Tech Sec Div.

5/22/75

AS

5.

6.

7.

C/PPG

8.

9.

10.

11.

12.

13.

14.

15.

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Office of Security Monthly Report of Trends
and Highlights for April 1975

FROM:

Deputy Director of Security (P&M)

EXTENSION

NO.

DATE

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building)

DATE

OFFICER'S
INITIALSCOMMENTS (Number each comment to show from whom
to whom. Draw a line across column after each comment.)

1.

DD/PSI

5/19

L

2.

AC/OPS/PSI

5/19/75

B6

3.

C/CD

5/22

C/CD

4.

C/SSD

5/24/75

D

5.

FOC/PSI

5/24/75

M

6.

7.

8.

C/PPG

9.

10.

11.

12.

13.

14.

15.

5-6
Rate-IB no longer
uses "favorable" or
"inadequate" in its
reporting, but rather
"reportable info" or
"no reportable info."

25X1A